



Cabazon Water District
14618 Broadway Street • P.O. Box 297
Cabazon, California 92230

**REGULAR BOARD MEETING
MINUTES**

Meeting Location:
14618 Broadway St.
Cabazon, CA 92230

Teleconference:
Dial-in #: 978-990-5321
Access Code: 117188
Email: info@cabazonwater.org

Meeting Date:
Tuesday, August 20, 2024 – 6:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

REMEMBRANCE OF OUR SERVICE MEN AND WOMEN

ROLL CALL

Director Melissa Carlin - Present
Director Taffy Brock - Present
Director Alan Davis - Present
Board Vice Chair Terry Tincher - Present
Board Chair Sarah Wargo - Present
Michael Pollack, General Manager - Present
Evelyn Aguilar, Board Secretary - Present

Note: This meeting was recorded by the District

CONSENT CALENDAR

All matters in this category are considered to be consistent with the Board/District goals, District Policies and Regulations adopted and/or approved by the Board of Directors, and will be enacted in one motion. There will be no separate discussion of these items. If discussion is required, items may be removed from the consent calendar and will be considered separately.

- 1. Approval of:**

- a. Finance and Audit Committee Meeting Minutes and Warrants of July 16, 2024
- b. Regular Board Meeting Minutes and Warrants of July 16, 2024

Motion to approve following consent calendar items (a.) Finance and Audit Committee Meeting Minutes and Warrants of July 16, 2024 and (b.) Regular Board Meeting Minutes and Warrants of July 16, 2024 made by Director Davis and 2nd by Board Vice Chair Tincher.

Director Carlin - Aye
Director Brock - Aye
Director Davis - Aye
Board Vice Chair Tincher - Aye
Board Chair Wargo - Aye

- 2. Warrants – None
- 3. Awards of Contracts – None

UPDATES

- 1. Update: **CWD Operations Report
(by GM Pollack)**
 - The lowest bid for the well #4 electrical panel was from Well Tec at \$119,142. There are additional costs for a Check Valve and Deep Well Pump Control Valve, estimated at a total of ~\$18,000, but those costs may be postponed until FY 26.
 - G&A Nelos is 99% done with the Esperanza Waterline Improvements Project. Paving is still needed.
 - The Bonita Vault was installed on 08/16. The pipeline and fittings still need to be connected.
 - A meeting was held on 08/12 regarding updates on the Heli-Hydrants. Another meeting is expected to be held in September.
 - The CWD owned property on Elm St. was listed for sale. Supervisor Gutierrez's office was notified of the listing, since he had been inquiring about a potential wastewater treatment site.
 - There was a computer outage on 07/22 due to outdated servers. The cost for new servers from VC3 is quoted at \$22,742.30. Cloud-based hosting was considered, but that would be \$600/month, which adds up to \$36,000 after 5 years.
 - Webb & Associates met with CWD staff on 08/12 regarding future development in Cabazon.
 - The Main St. Yard property has been sold for \$185,000.

NEW BUSINESS

- 1. Discussion/Action: **Recommendation of Acceptance of Contract Work for Esperanza Waterline Improvements performed by G&A Nelos Construction, Inc. upon verification of work by General Manager**
 - G&A Nelos is expected to complete work on the Esperanza Waterline Improvements project by the end of the week.

Motion to approve acceptance of contract work for the Esperanza Waterline Improvements performed by G&A Nelos Construction, Inc. upon verification of work by General Manager made by Board Vice Chair Tincher and 2nd by Director Brock.

Director Carlin - Aye
Director Brock - Aye

Director Davis - Aye
Board Vice Chair Tincher - Aye
Board Chair Wargo - Aye

2. Discussion/Action: Quote from VC3 to replace Host Server - \$22,742.30

- CWD's current servers have been obsolete since the end of 2023. There was an outage on 07/22, which lasted a day and a half, and then another outage on 08/19, which lasted a couple of hours. Since VC3 seems to be able to patch these types of outages, GM Pollack plans to hold off on replacing the servers until FY 26, unless absolutely necessary.

Motion to approve the quote from VC3 to replace the servers, if needed made by Director Carlin and 2nd by Board Vice Chair Tincher.

Director Carlin - Aye
Director Brock - Aye
Director Davis - Aye
Board Vice Chair Tincher - Aye
Board Chair Wargo - Aye

3. Discussion/Action: Quote from Well Tec to replace Well #4 Electrical Panel - \$119,142.00

- The current electrical panel at well #4 is very outdated.

Motion to approve the quote from Well Tec to replace the Well #4 electrical panel at \$119,142 made by Director Davis and 2nd by Director Brock.

Director Carlin - Aye
Director Brock - Aye
Director Davis - Aye
Board Vice Chair Tincher - Aye
Board Chair Wargo - Aye

4. Discussion/Action: Retirement Party for Customer Accounts Lead (scheduled to retire at the end of 2024)

- There was discussion to hold a retirement party for Ellen Koumparis in January, after she retires.
- Board Chair Wargo asked if the Board would have to pay for their own food, or if they are legally allowed to receive food that has been paid by CWD. Legal will be contacted to find out.

Motion to approve a retirement party for Ellen Koumparis made by Board Vice Chair Tincher and 2nd by Director Davis.

Director Carlin - Aye
Director Brock - Aye
Director Davis - Aye
Board Vice Chair Tincher - Aye
Board Chair Wargo - Aye

5. Discussion: Announcement from Sarah Wargo regarding SGPWA

- Sarah Wargo announced that she will be running for the Division 1 SGPWA seat, since Director Ron Duncan has decided to step down. She said if she is elected, she will be stepping down from the CWD Board. She said she appreciates any support.

6. Discussion/Action: Reorganization of Board Committees

- Community Action Committee (CAC): Carlin & Wargo. Alternate: Tincher
- Finance and Audit Committee (FAC): Tincher & Wargo. Alternate: Carlin
- Personnel Committee: Tincher & Wargo. Alternate: Brock
- San Gorgonio Pass Regional Water Alliance Committee (SGPRWA): Brock. Alternate: Carlin
- San Gorgonio Pass Water Agency (SGPWA): Brock & Davis. Alternate: Wargo
- Special Projects Committee: Tincher & Wargo. Alternate: Davis

OLD BUSINESS

1. Discussion/Updates: Discussion/Updates with SGPWA Director(s) regarding various matters

- SGPWA Directors Duncan and Valdivia were present.
- Ron Duncan repeated that he is stepping down from his seat on the SGPWA Board. He expressed his support for Sarah Wargo, and encouraged the rest of the CWD Board to support her as well.
- Mickey Valdivia said that the Heli-Hydrant project is progressing, but is just awaiting the development of the contract with the County.
- Valdivia stated that CWD has set high standards for grant projects, and that SGPWA uses CWD as an example for other agency's grants.

2. Discussion: Community Involvement

- A Community Fair will be held on 09/21. The Board discussed possibly having a table at the fair and considered what the table could consist of. The Special Projects Committee (Tincher & Wargo) will meet up to discuss this topic at the next check signing.
- Dumpster Day is on 09/28.
- Someone has reached out about organizing a Trunk or Treat in the CWD parking lot for Halloween.
- Board Chair Wargo said that she attended the State of the District event the previous week, and there was hardly anyone from Cabazon. She recommended future involvement in these events.

PUBLIC COMMENTS

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District that is not listed on the agenda; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))

- A short break was taken from 7:01 PM.

CLOSED SESSION at 7:06 PM.

1. Discussion/Action Public Employee Performance Evaluation (Government Code section 54957): (General Manager)

OPEN SESSION at 7:29

- No reportable actions were taken during closed session.

GENERAL MANAGER/BOARD COMMENTS

1. Future Agenda Items

The Board Chair or the majority of the Board may direct staff to investigate and report back to an individual(s) and the Board on matters suggested or direct the General Manager/Board Secretary to place the matter on a future Board meeting.

- Suggested agenda items from the Public.
 - Suggested agenda items from Management.
 - Suggested agenda items from Board Members.
- Board Chair Wargo: Reorganization of the agenda layout.

2. Management Comments

Staff members may speak on items of information not requiring comment or discussion to the Board and public. Topics which may be included on a future meeting agenda may be presented but cannot be discussed. (3 minutes)

- GM Pollack: Will provide an update on the Esperanza Waterline Improvements project.
- Board Secretary Aguilar: There was a transfer of \$225,000 from the Chase General account to the CA CLASS account to earn higher interest. In the future, the Board will be informed of large transfers in an agenda item.

3. Board Member Comments

Board members may speak on items of information not requiring comment or discussion to the Board and public. (3 minutes)

MISCELLANEOUS

1. Future Board Items/Next Board Meeting Date(s)

- a. 09/09/2024 (Monday) at 1:30 PM: San Gorgonio Pass Water Agency Meeting
- b. 09/16/2024 (Monday) at 6:00 PM: San Gorgonio Pass Water Agency Meeting
- c. 09/17/2024 (Tuesday) at 5:00 PM: Finance & Audit Committee Meeting

- d. 09/17/2024 (Tuesday) at 6:00 PM: Regular Board Meeting
- e. 09/25/2024 (Wednesday) at 5:00 PM: San Gorgonio Pass Regional Water Alliance Committee Meeting
- f. 10/24/2024 (Thursday) at 6:00 PM: West Desert MAC Meeting at the Community Center
- g. TBD: Community Action Committee at the Cabazon Library
- h. TBD: Personnel Committee Meeting

ADJOURNMENT

Motion to adjourn at 7:34 PM made by Board Vice Chair Tincher and 2nd by Director Davis.

Director Carlin - Aye
Director Brock - Aye
Director Davis - Aye
Board Vice Chair Tincher - Aye
Board Chair Wargo - Aye

Meeting adjourned at 7:34 PM on Tuesday, August 20, 2024



Sarah Wargo, Board Chair
Board of Directors
Cabazon Water District



Evelyn Aguilar, Secretary
Board of Directors
Cabazon Water District

ADA Compliance Issues

In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide access.